

Evaluation and Scoring of RFP Applications:

Committee Review Date: Friday March 23, 2018

Time: Afternoon (exact time TBD)

Location: Glasser Schoenbaum Human Services Center, 1750 17th Street, Sarasota

Procedures:

- 1) Application checklist will be reviewed as applications come in by a Suncoast Partnership staff member and one member of the RFP workgroup. **Any incomplete applications will not be presented to the Evaluation and Scoring committee.**
- 2) All complete applications will be forwarded to the Evaluation and Scoring committee on Monday, March 19th for their review.
- 3) The Evaluation and Scoring committee will convene on Friday, March 23rd to share their evaluations of each proposal and to discuss, as needed, before submitting their final score. Scores will be summed to arrive at a final rank number.
- 4) Projects will be ranked by score and submitted to the Leadership Council, with the exception of any service providers, for review and final vote.

Evaluation and Scoring Guide for the committee:

Agency Experience and Capacity:

Total points - 20

Considerations: Agency fiscal assessment, Agency fiscal management policies, Evidence of good standing with the State of Florida, Proposal narrative

15-20 – Excellent - Agency has demonstrated strength and stability; has provided a solid, positive history of the organization; demonstrates strong and engaged governance and leadership.

9-14 – Good – Agency meets some of the standards above.

5-8 – Fair – Agency meets few of the standards above.

1-4 – Agency meets at least one standard.

Project Quality:

Total points – 40

- Housing First – 20 points total

Considerations: HUD Housing First Assessment Tool, Proposal narrative

14-20 – Excellent – Demonstrates strong and clear understanding and commitment to Housing First

7-13 – Good – Proposal meets some of the standard above.

1-6 – Fair – Proposal meets little of the standard above.

- Chronic Homeless and Long Term Homeless – 5 points for serving that population

Considerations: Proposal narrative

- Collaboration – Up to 10 points

Considerations: Proposal narrative, MOU's and/or collaboration agreements submitted

6-10 – Excellent demonstration of strong collaboration - 2 or more agencies coming together the community to complement services within the homeless response system for effective wrap around case management and housing stabilization

1-5 – Fair – Agency and proposal somewhat demonstrates the standard above.

- Low Barrier – 5 points for being low barrier/no added program requirements

Considerations: Proposal narrative, HUD housing first assessment tool

HMIS System Performance:

Total Points: 20

Consideration: HMIS data quality report cards, HMIS timeliness report cards, HMIS performance reports

HMIS Data Quality and Timeliness --- 4 points

The following performance measures are each worth up to 4 points:

- Positive outcomes at exit;
- Total days from project entry to move in date being from 30 to 60 days;
- And households remaining stably housed at the one-year mark.

85% or higher – 4 points

65 – 84 – 3 points

45 – 64 – 2 points

25 – 44 – 1 points

Below 25 is zero

Households have an increase in income from project entry to project exit:

30 % - 4 points

20% - 3 points

10% - 2 points

For organizations who have not entered data into HMIS, the maximum number of points you can receive in this bracket is 10.

Oneby1 Coordinated Entry

Total Points: 20

Considerations: Proposal narrative, HUD housing first assessment tool

16-20 – Excellent -Demonstrates strong understanding of Coordinated Entry, associated best practices, and the Oneby1 system for our CoC. Understands the use of the prioritization list and demonstrates a clear internal operational flow to work in conjunction with coordinated entry and community collaboration.

7-13 – Good – Agency and proposal demonstrates some of the standard above.

1-6 – Fair – Agency and proposal demonstrates minimal understanding of the standard above.