

UNCOAST PARTNERSHIP

End Homelessness

Advanced Training

Challenge Grant



Challenge Grant 2015 - 2016 - Grant No. QPZ60

The major objectives of this Challenge Grant is to prevent and end homelessness for a minimum of 45 additional families with at least one minor child or a biological adult child with a documented medical or mental health disability through community partnerships with other nonprofit agencies.



***More About...* Challenge Grant**

The Grant shall provide direct financial assistance to end homelessness; offset the cost of case management and access services to sustain affordable rapid rehousing to eligible households.



More About... Challenge Grant

Eligible households served shall represent an expansion of identified households not being served prior to execution of this grant.



Who are the eligible households?

The Grantee shall serve homeless eligible households (Category 1), or if there are no available eligible homeless households, eligible households that are at imminent risk for Homelessness.

The Grantee shall serve households that are at or below 50% of the AMI (Area Median Income).



Determining Homelessness

Before you answer the question of housing status, find out the correct answer to either their **RESIDENCE PRIOR TO PROJECT ENTRY** or for project exit, **DESTINATION**.

The answer you receive should make the question make it easier to make your **HOUSING STATUS** determination.



Determining Homelessness

Category One—Homeless

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- ✓ An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- ✓ OR An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals);
- ✓ OR An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.



Determining Homelessness

Emergency shelter, including hotel or motel paid for with emergency shelter voucher

Foster care home or foster care group home

Hospital or other residential non-psychiatric medical facility

Hotel or motel paid for without emergency shelter voucher

Jail, prison or juvenile detention facility

Long-term care facility or nursing home

Owned by client, no ongoing housing subsidy

Owned by client, with ongoing housing subsidy

Permanent housing for formerly homeless persons (such as: CoC project; HUD legacy programs; or HOPWA PH)

Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)

Psychiatric hospital or other psychiatric facility

Rental by client, no ongoing housing subsidy

Rental by client, with VASH subsidy

Rental by client, with GPD TIP subsidy

Rental by client, with other ongoing housing subsidy

Residential project or halfway house with no homeless criteria

Staying or living in a family member's room, apartment or house

Staying or living in a friend's room, apartment or house

Substance abuse treatment facility or detox center

Transitional housing for homeless persons (including homeless youth)



Determining Homelessness

Category Two—Imminent Risk of Homelessness

- ✓ An individual or family who will **imminently lose their primary nighttime residence within 14 days** of the date of application for homeless assistance;

AND

- ✓ **No subsequent residence has been identified;**

AND

- ✓ The individual or family **lacks the resources or support networks**, e.g., family, friends, faith based or other social networks needed to obtain other permanent housing.



Determining Homelessness

Category Four—Fleeing Domestic Violence

Category 4 should only be used when the household does NOT meet any other category but is homeless solely because they are fleeing domestic violence.

- ✓ **Is fleeing, or is attempting to flee, domestic violence**, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or **has made the individual or family afraid to return to their primary nighttime residence;**

AND

- ✓ **Has no other residence;**

AND

- ✓ **Lacks the resources or support networks**, e.g., family, friends, faith based or other social networks, to obtain other permanent housing.

Determining Homelessness

You can be
chronically
homeless and not
be considered
currently homeless.





What is the Area Median Income?

It is important to first know that the Area Median Income is not the same as the Federal Poverty Guidelines.

The AMI is a specifically derived for our community (Sarasota/Manatee)





2015 Area Median Income

	Area Median Income	FY 2015 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Sarasota County Manatee County	\$62,300	Very Low (50%) Income Limits (\$)	21,250	24,300	27,350	30,350	32,800	35,250	37,650	40,100
		Extremely Low Income Limits (\$)*	12,750	15,930	20,090	24,250	28,410	32,570	36,730	40,100*

NOTE: Sarasota County is part of the **North Port-Bradenton-Sarasota, FL MSA**, so all information presented here applies to all of the **North Port-Bradenton-Sarasota, FL MSA**. The **North Port-Bradenton-Sarasota, FL MSA** contains the following areas: Manatee County, FL; and Sarasota County, FL.



Performance Measures

- ✓ **45 total** (20 TSA-Sal 10 TSA-Man 10 Turning 5 CC)
- ✓ **5 unique new eligible, unduplicated households per month**
- ✓ **100% Housing Plan as documented in HMIS**
- ✓ **100% Weekly Case Planning Notes for a minimum of three month as documented in HMIS**
- ✓ **100% with one year lease**
- ✓ **Documentation of funds management include matching funds**
- ✓ **10% improvement in SSOM (Entry to Exit)**



Service Priority

Direct client service funds shall be prioritized to serve:

- ✓ **First:** Eligible homeless households with at least one minor child or
- ✓ **Second:** Eligible households with at least one minor child that are at imminent risk of homelessness, or
- ✓ **Third:** Eligible households with an adult biological child that has a documented medical or mental health disability.



Case Management

- ❖ Case management services shall ensure eligible households be linked to eligible community resources, enrolled in appropriate entitlement programs and have clear goals for continued achievable housing stability. Goals and services shall be well documented in client case plans.
- ❖ Assigned case managers shall have at a minimum, one weekly documented contact with eligible households during the first three calendar months of services being provided.
- ❖ A Self Sufficiency Outcome Matrix (SSOM) shall be completed at project entry an exit, at a minimum by the Case Manager.



Case Management

- ❖ Case managers will continue to monitor the status of eligible households following assistance received under the grant.
- ❖ While the family is open to case management, they will receive contact from their case manager to monitor their status. Once the family is closed to case management services, they will receive a minimum of quarterly contact for up to one year to verify housing status and assess the household situation and need for additional services.

Types of Services



The grantee shall provide financial assistance for

- ❖ RENT OR MORTGAGE
- ❖ UTILITY PAYMENTS
- ❖ SECURITY DEPOSITS
- ❖ MOVING COSTS
- ❖ CHILD CARE
- ❖ TRANSPORTATION ASSISTANCE (limited to Bus Passes purchased through a public transportation system)
- ❖ CASE MANAGEMENT SERVICES (Including Case Plans, Weekly Notes and Administration of Self Sufficiency Outcome Matrix)



Types of Services

- ❖ STAFF INTERVENTION to assist eligible households to access and/or sustain affordable permanent housing.
- ❖ INTAKE SERVICES,
- ❖ ASSESSMENT,
- ❖ TENANT EDUCATION,
- ❖ INTERVENTION WITH LANDLORDS AND PROPERTY MANAGERS,
- ❖ REFERRALS TO OTHER NEEDED SERVICES such as employment training and employment services, access to mainstream benefits, health and wellness services, and other local resources.

Referrals

The REFERRAL process can be an effective tool to coordinate programs and services for a CLIENT/HOUSEHOLD.

1. Need Identified (Use the Taxonomy to identify the need.) These needs are called Service Codes.
2. Match the Service Codes with Projects. (The Taxonomy also helps as you match the need with the Projects available in your community.)
3. Make the Referral. (On a referral for a whole family only the head of household should be included.)



Components of a valid One Year Lease



- ❖ The names of the parties, that is, the full name or names of all landlords and tenants. Also, each party must have the "legal capacity" to enter into a lease. Generally, anyone can execute a lease except for minors, typically persons under 18 years old, and persons of "unsound mind."

Components of a valid One Year Lease



- ❖ We will require evidential matter confirming the property ownership and the legitimacy of the landlord. The county property appraiser search engine may be used as part of this process. If a property management company is handling the property, then a copy of the agreement between the owner

Components of a valid One Year Lease



- ❖ A description of the land, which should be as precise as possible include things like the complete street address, with city or town, state, and zip code; and, if applicable, building and apartment numbers. In addition, if there are common areas that tenants have access to, such as storage areas or parking spaces, they need to be listed.



Components of a valid One Year Lease

- ❖ ‘The amount of rent that the tenant has to pay, as well as when it must be paid, how it must be paid (cash or check, for instance), and if there'll be a charge for late payments.
- ❖ The length, or "term," of the lease. (In the case of the leases that will be considered meeting the requirements of the Challenge Grant, a lease must be one year in length at a minimum.)



Fund Management

Service Fund Documentation

All providers use the same fund.

- Challenge Grant 2016

Matching Fund Documentation

Match dollar for dollar on expenditures to a provider specific fund.

Self Sufficiency Outcome Matrix



The current SSOM incorporates as many as 20 life domains and five need acuity levels, while still providing a level of local flexibility to determine which life domains are needed to meet your client needs.



SSOM

Life domains include:

- ↪ Shelter Housing
- ↪ Employment
- ↪ Income
- ↪ Food and Nutrition
- ↪ Child Care
- ↪ Children's Education
- ↪ Adult Education
- ↪ Health Care
- ↪ Life Skills
- ↪ Family Relations
- ↪ Mobility
- ↪ Community Involvement
- ↪ Parenting Skills
- ↪ Legal
- ↪ Mental Health
- ↪ Substance Abuse
- ↪ Safety
- ↪ *CPS (option)*
- ↪ *Disability (option)*
- ↪ *Credit (option)*



SSOM

Many communities have since contributed and the Self Sufficiency Outcome Matrix has been integrated into HUD tools like HMIS to serve as an assessment and screening tool.

Using a scale of

- ↪ **1 = In Crisis**
- ↪ **2 = Vulnerable**
- ↪ **3 = Safe**
- ↪ **4 = Building Capacity**
- ↪ **5 = Empowered**

Effective Services & Data Quality



Be aware:

As part of project monitoring, there may be an evaluation of correctness and consistency of the information including the SSOM.



Effective Services & Data Quality

The ability of a client who is working with local organizations to address their specific needs in order to become stably housed depends largely on the quality of information collected during intake and while engaged in case management.

REMEMBER THE FOUR “C’s”!

Effective Services & Data Quality

Correct

Complete

4C's

Current

Consistent

Effective Services & Data Quality

