

IMPORTANT

Changes in HMIS

Beginning OCTOBER 1, 2016



Changes in HMIS are coming October 1, 2016.

The changes are not as substantive as they have been the last couple of years, but will change the way questions are answered and some of the choices you have.

Your ClientPoint assessments will include these data elements sometime during the first week of October.

New clients, and clients whose participation, shelter or program entry bridges the gap between September and October 2016, will need to have their information reviewed.

Once your assessments have been updated in HMIS (you will be notified during the first week of October) take the next few days to make sure all of the fields in your assessment have been answered.

The biggest change will be the use of conditional logic where the answer to a question may prompt additional questions that need to be answered.

These changes are reflective of the requirements in the new HUD data standards released in July of 2016.

Not all of the changes will be available in your project assessment as of October 1, 2016, but as your assessment is updated during the first week of October, you will be notified so you can update client files, as needed.


The next few pages are for data elements that are required of all clients.

Most of these changes are minor, or change questions to conditional questions that only appear if another question is answered “YES”.

3.6 Gender

The question **“If Other Gender, specify”** has been removed from all assessments and the **“Other”** lookup option has been updated to be **Doesn't identify as male, female, or transgender.**

3.6 Gender

Gender *	- Select- 
	- Select-
	Female
	Male
	Transgender male to female
	Transgender female to male
	Doesn't identify as male, female or transgender
	Client doesn't know
	Client refused
	Data not collected

3.917 Living Situation

To meet new requirements for 2016, conditional logic has been implemented within this section.

That means that when you answer a question, you may be asked for additional information. And questions that used to appear for all clients, may not be present for everyone.

3.917 Living Situation

As an example, if you answer “**Living Situation**” with one of the INSTITUTIONAL SITUATIONS, you are asked for **Length of Stay at Previous Place**. Based upon your answer, additional conditional fields will auto populate:

- **Did you stay less than 90 days? (Conditional)**

You won't have to do anything, but this question will appear and the YES/NO answer will be populated. If the answer is **less than 90 days** than this person could be considered homeless, if they were homeless before entering the institution.

3.917 Living Situation

Residence Prior to Project Entry *

Jail, prison or juvenile detention facility (HUD) ▾

Length of Stay in Previous Place *

One week or more, but less than one month ▾

Did you stay less than 90 days? *

Yes

3.917 Living Situation

Currently, you are asked for the **RESIDENCE PRIOR TO PROJECT ENTRY**. This question remains, but it your choices that have changed and have been re-organized to make it clearer when a person is **literally homeless**.

Depending upon your answer to this question, additional questions may appear and will need to be answered.

3.917 Living Situation

Here is the new layout for your options under **Living Situation.**

- Select -

----- HOMELESS SITUATION -----

Place not meant for habitation (HUD)

Emergency shelter, including hotel or motel paid for with emergency shelter voucher (HUD)

Safe Haven (HUD)

Interim Housing

----- INSTITUTIONAL SITUATION -----

Foster care home or foster care group home (HUD)

Hospital or other residential non-psychiatric medical facility (HUD)

Jail, prison or juvenile detention facility (HUD)

Long-term care facility or nursing home (HUD)

Psychiatric hospital or other psychiatric facility (HUD)

Substance abuse treatment facility or detox center (HUD)

----- TRANSITIONAL AND PERMANENT HOUSING SITUATION -----

Hotel or motel paid for without emergency shelter voucher (HUD)

Owned by client, no ongoing housing subsidy (HUD)

Owned by client, with ongoing housing subsidy (HUD)

Permanent housing for formerly homeless persons (HUD)

Rental by client, no ongoing housing subsidy (HUD)

Rental by client, with VASH subsidy (HUD)

Rental by client, with GPD TIP subsidy (HUD)

Rental by client, with other ongoing housing subsidy (HUD)

Residential project or halfway house with no homeless criteria (HUD)

Staying or living in a family member's room, apartment or house (HUD)

Staying or living in a friend's room, apartment or house (HUD)

Transitional housing for homeless persons (including homeless youth) (HUD)

Client doesn't know (HUD)

Client refused (HUD)

Data not collected (HUD)

3.917 Living Situation

----- HOMELESS SITUATION -----

Place not meant for habitation (HUD)

Emergency shelter, including hotel or motel paid for with emergency shelter voucher (HUD)

Safe Haven (HUD)

Interim Housing

The first set of options, “**Homeless Situation**”, are the only choices that automatically qualify a person to be **literally homeless**.

The only new choice in this group is **INTERIM HOUSING**. Be careful when using this choice as it ***is very narrowly defined by HUD***.












INTERIM HOUSING - Definition

Interim housing is not a type of housing but rather a housing situation where a **chronically homeless person** has: applied for permanent housing, has been accepted, **a unit/voucher for permanent housing has been reserved for them**, but for which there is some other situation that prevents them from moving immediately into housing (e.g. apartment getting painted, old tenant moving out, has a voucher but is looking for the unit, etc.). In such cases, where it has been determined to be absolutely necessary that to keep the client engaged and moving towards housing a temporary solution must be utilized and transitional housing is used, the client should then be identified upon move in to the permanent house as coming from “**interim housing**”.

Living Situation - Conditional Questions

If the client indicates that their **“Living Situation”** is a **“Homeless Situation”** as defined as one of the four selections under that heading, additional questions will appear on your screen requiring answers.

Living Situation - Conditional Questions

Residence Prior to Project Entry *	Place not meant for habitation (HUD) 
Approximate date homelessness started: *	<input type="text"/> / <input type="text"/> / <input type="text"/>    
Regardless of where they stayed last night - Number of times * the client has been on the streets, in ES, or SH in the past three years including today	-Select-  
Total number of months homeless on the street, in ES or SH * in the past three years	-Select- 
Total Monthly Income	<input type="text"/> 
Income from Any Source	-Select-  

3.917 Living Situation

“Approximate date homelessness started:” is a re-wording of the question **“If Yes for ‘Client entering from streets, ES or SH’ Approximate date started:”**

This will appear if you select a qualified **“Homeless Situation”**.

3.917 Living Situation

On the night before, did you stay on the streets, ES or SH?
Currently this question is phrased a little differently, but the old answers to **“Client Entering from the streets...”** will be merged.

This will appear if you select a **“Homeless Situation”**.

3.917 Living Situation

**“Regardless of where they stayed last night -
Number of times the client has been on the streets,
in ES, or SH in the past three years including today.”**

This question remains the same, but now it will only appear if you select a qualified **“Homeless Situation”**.

3.917 Living Situation

“Total number of months homeless on the street, in ES or SH in the past three years.”

This question has not changed, but will only appear when you select a qualified **Living Situation**.

3.917 Living Situation

----- INSTITUTIONAL SITUATION -----

Foster care home or foster care group home (HUD)

Hospital or other residential non-psychiatric medical facility (HUD)

Jail, prison or juvenile detention facility (HUD)

Long-term care facility or nursing home (HUD)

Psychiatric hospital or other psychiatric facility (HUD)

Substance abuse treatment facility or detox center (HUD)

Remember, that unless a person has been in an **INSTITUTIONAL SITUATION** for less than 90 days and was in a state of homelessness just before entry, they are not considered literally homeless.

3.917 Living Situation

----- INSTITUTIONAL SITUATION -----

Foster care home or foster care group home (HUD)

Hospital or other residential non-psychiatric medical facility (HUD)

Jail, prison or juvenile detention facility (HUD)

Long-term care facility or nursing home (HUD)

Psychiatric hospital or other psychiatric facility (HUD)

Substance abuse treatment facility or detox center (HUD)

With the new conditional formatting, you will only have the homeless questions appear, if you have answered less than 90 days.

3.917 Living Situation

Length of Stay in Previous Place *	One week or more, but less than one month <input type="button" value="G"/>
Did you stay less than 90 days? *	Yes <input type="button" value="G"/>
On the night before did you stay on the streets, ES or SH? *	Yes <input type="button" value="G"/>
Approximate date homelessness started: *	<input type="text"/> / <input type="text"/> / <input type="text"/> <input type="button" value="23"/> <input type="button" value="23"/> <input type="button" value="G"/>
Regardless of where they stayed last night - Number of times * the client has been on the streets, in ES, or SH in the past three years including today	-Select- <input type="button" value="G"/>
Total number of months homeless on the street, in ES or SH in the past three years *	-Select- <input type="button" value="G"/>
Total Monthly Income	<input type="text"/> <input type="button" value="G"/>
Income from Any Source	-Select- <input type="button" value="G"/>

3.917 Living Situation

----- TRANSITIONAL AND PERMANENT HOUSING SITUATION -----

Hotel or motel paid for without emergency shelter voucher (HUD)

Owned by client, no ongoing housing subsidy (HUD)

Owned by client, with ongoing housing subsidy (HUD)

Permanent housing for formerly homeless persons (HUD)

Rental by client, no ongoing housing subsidy (HUD)

Rental by client, with VASH subsidy (HUD)

Rental by client, with GPD TIP subsidy (HUD)

Rental by client, with other ongoing housing subsidy (HUD)

Residential project or halfway house with no homeless criteria (HUD)

Staying or living in a family member's room, apartment or house (HUD)

Staying or living in a friend's room, apartment or house (HUD)

Transitional housing for homeless persons (including homeless youth) (HUD)

3.917 Living Situation

Residence Prior to Project Entry *

Rental by client, no ongoing housing subsidy (HUD) ▾

G

Length of Stay in Previous Place *

One month or more, but less than 90 days ▾

G

Did you stay less than 7 nights? *

No **G**


4.4 Health Insurance











The values for Health Insurance Type have the following changes: Added the following options:

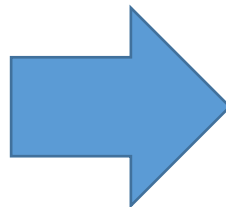
- **Indian Health Services Program**
- **Other**
- The sub-assessment question **(If Yes to Other) Specify Source** was also added to the Health Insurance sub-assessment.
- Additionally, we updated the **HUD Verification** functionality to include the two new types.

4.4 Health Insurance

HUD Verification: Health Insurance for 09/26/2016

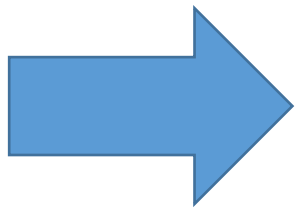
 Per Health Insurance Type, the current records for Health Insurance as of 09/26/2016 are displayed below. Any previous records for Health Insurance not overlapping as of this date are not displayed. In the event that multiple records exist per Health Insurance Type as of 09/26/2016, records containing "Yes" values will be displayed and take precedence for reporting purposes.





Health Insurance Type	Covered?			
	Yes	No	Data Not Collected	Incomplete
 MEDICAID	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 MEDICARE	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
 State Children's Health Insurance Program	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 Veteran's Administration (VA) Medical Services	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
 Employer - Provided Health Insurance	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 Health Insurance obtained through COBRA	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 Private Pay Health Insurance	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 State Health Insurance for Adults	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 Indian Health Services Program	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
 Other	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>



4.17 Residential Move-In Date

Updated the description of the “If yes, Date of Move-In” question to be “Residential Move-in Date”.



Residential Move-in Date / /    

4.24 Last Grade Completed

This Data Element from HUD has the following changes:

- Updated **Grade 12** to **Grade 12 / High school diploma**
- Added **Graduate degree**
- Added **Bachelor's degree**
- Added **Associate's degree**
- Added **Vocational Certification**

The next group of changes apply to fields that are required by specific grants or funding sources.

4.14A Services Provided – PATH Funded

The values for Type of PATH Funded Service Provided have the following changes:

- Updated **Outreach** to **Re-engagement**
- Updated **Screening/assessment** to **Screening**
- Updated **Residential support service** to **Residential supportive services**
- Updated **Housing technical assistance** to **Housing eligibility determination**
- Added **Clinical assessment**

4.16A Referrals Provided PATH

The values for Type of PATH Referral have the following changes:

- Updated **Primary Health Services** to **Primary Health/Dental Care**
- Updated **Relevant Housing Services** to **Housing Services**
- Updated **Medical Assistance** to **Medical Insurance**
- Updated **Housing Placement Assistance** to **Permanent Housing**
- Added **Temporary Housing**

4.44 HP Screening Score

For those using **“HP Screening Score”** [2 digit integer], please note this field has been retired and has not been included in the new 2016 HUD assessments.

4.47 T-Cell (CD4) and Viral Load

The question “**If Yes for HIV/AIDS, does the client have Viral Load Information available?**” has new lookup values and they are being mapped in the following ways:

- **Yes** has been changed to **Available**
- **No** has been changed to **Not Available**
- **Undetectable (No previous related values to map)**

4.48 SSVF HP Targeting Criteria

The following new questions have been added:

- **SSVF HP Targeting Criteria**
- **Referred by Coordinated Entry or a homeless assistance provider to prevent the household from entering an emergency shelter or transitional housing or from staying in a place not meant for human habitation.**
- **Current housing loss expected within...**
- **Current household income is \$0**
- **Annual household gross income amount**

4.48 SSVF HP Targeting Criteria

The following new questions have been added:

- **Sudden and significant decrease in cash income (employment and/or cash benefits) AND/OR unavoidable increase in non-discretionary expenses (e.g., rent or medical expenses) in the past 6 months**
- **Major change in household composition (e.g., death of family member, separation/divorce from adult partner, birth of new child) in the past 12 months**

4.48 SSVF HP Targeting Criteria

The following new questions have been added:

- **Rental Evictions within the Past 7 Years**
- **Currently at risk of losing a tenant-based housing subsidy or housing in a subsidized building or unit**
- **History of Literal Homelessness (street/shelter/transitional housing)**
- **Head of household with disabling condition (physical health, mental health, substance use) that directly affects ability to secure or maintain housing**
- **Any Veteran in household served in Iraq or Afghanistan**

4.48 SSVF HP Targeting Criteria

The following new questions have been added:

- **Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property**
- **Registered sex offender**
- **At least one dependent child under age 6**
- **Single parent with minor child(ren)**
- **Household size of 5 or more requiring at least 3 bedrooms (due to age/gender mix)**

4.49 Use of Other Crisis Services

The following new questions have been added:

- **Number of visits to an emergency room in the past year**
- **Approximate number of nights in jail/prison in the past year**
- **Approximate number of nights spent in an inpatient medical facility in the past year**