



Housing Status and Residence Prior Training Document

When do I update Housing Status and Residence Prior to Project Entry?

1. Housing Status should change any time either the Residence Prior to Project Entry or Destination dictates that the status is no longer current or consistent.
2. Residence Prior to Project Entry should be updated at the time a service is rendered for a client and entered into the system. It should reflect the current, correct information whenever a client receives a service, enters a program, receives shelter. It is possible to have a client with one answer to this question during intake and a different answer a week later at the time a person receives shelter and is entered into a program. In another example a client might have “on the streets” prior to participating in a transitional shelter program. During their shelter stay that client receives a service of a Liberty Bus Pass. The Residence Prior to Project Entry for the Liberty Bus Pass would be “Transitional Shelter Program for Formerly Homeless Persons” although the Housing Status would continue to be Category One. Every time you enter a new response to Residence Prior to Project Entry you need to check to see if that changes the Housing Status.
3. Of course, when a participant receives a service, exits a shelter or leaves a program the question of “Destination” is asked. While “Residence Prior to Project Entry” asks the questions “Where were you staying last night?”, “Destination” asks, “Where will be you be staying tonight?” And when the answer to “Destination” changes the Housing Status for a client, that answer must be changed, as well.

What are the BEST PRACTICES when answering these questions so the data?

On the following pages we provide guidelines for making the best selections for Housing Status dependent upon Residence Prior or Destination.

Always Include as this category.

May be included under certain circumstances.

Should never be included.

Housing Status

Category One—Homeless

Definition:

- An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- OR An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals);
- OR An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Residence Prior To Project Entry

- ◇ Emergency shelter, including hotel or motel paid for with emergency shelter voucher
- ◇ Foster care home or foster care group home
- ◇ Hospital or other residential non-psychiatric medical facility
- ◇ Hotel or motel paid for without emergency shelter voucher
- ◇ Jail, prison or juvenile detention facility
- ◇ Long-term care facility or nursing home
- ◇ Owned by client, no ongoing housing subsidy
- ◇ Owned by client, with ongoing housing subsidy
- ◇ Permanent housing for formerly homeless persons (such as: CoC project; HUD legacy programs; or HOPWA PH)
- ◇ Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
- ◇ Psychiatric hospital or other psychiatric facility
- ◇ Rental by client, no ongoing housing subsidy
- ◇ Rental by client, with VASH subsidy
- ◇ Rental by client, with GPD TIP subsidy
- ◇ Rental by client, with other ongoing housing subsidy
- ◇ Residential project or halfway house with no homeless criteria
- ◇ Safe Haven (*Special HUD Funded Program—See Below*)
- ◇ Staying or living in a family member's room, apartment or house
- ◇ Staying or living in a friend's room, apartment or house
- ◇ Substance abuse treatment facility or detox center
- ◇ Transitional housing for homeless persons (including homeless youth)
- ◇ Other

Safe Haven: a project that offers supportive housing that (1) serves hard to reach homeless persons with severe mental illness who came from the streets and have been unwilling or unable to participate in supportive services; (2) provides 24-hour residence for eligible persons for an unspecified period; (3) has an overnight capacity limited to 25 or fewer persons; and (4) provides low demand services and referrals for the residents. Not currently funding new projects.

Always Include as this category.

May be included under certain circumstances.

Should never be included.

Housing Status

Category Two—Imminent Risk of Homelessness

Definition:

- An individual or family who will imminently lose their primary nighttime residence within 14 days of the date of application for homeless assistance; **AND**
- No subsequent residence has been identified; **AND**
- The individual or family lacks the resources or support networks, e.g., family, friends, faith based or other social networks needed to obtain other permanent housing.

Residence Prior To Project Entry

Emergency shelter, including hotel or motel paid for with emergency shelter voucher

- ◇ Foster care home or foster care group home
- ◇ Hospital or other residential non-psychiatric medical facility
- ◇ Hotel or motel paid for without emergency shelter voucher
- ◇ Jail, prison or juvenile detention facility
- ◇ Long-term care facility or nursing home
- ◇ Owned by client, no ongoing housing subsidy
- ◇ Owned by client, with ongoing housing subsidy
- ◇ Permanent housing for formerly homeless persons (such as: CoC project; HUD legacy programs; or HOPWA PH)

Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)

- ◇ Psychiatric hospital or other psychiatric facility
- ◇ Rental by client, no ongoing housing subsidy
- ◇ Rental by client, with VASH subsidy
- ◇ Rental by client, with GPD TIP subsidy
- ◇ Rental by client, with other ongoing housing subsidy
- ◇ Residential project or halfway house with no homeless criteria

Safe Haven (Special HUD Funded Program—See Below)

- ◇ Staying or living in a family member's room, apartment or house
- ◇ Staying or living in a friend's room, apartment or house
- ◇ Substance abuse treatment facility or detox center

Transitional housing for homeless persons (including homeless youth)

Other

Safe Haven: a project that offers supportive housing that (1) serves hard to reach homeless persons with severe mental illness who came from the streets and have been unwilling or unable to participate in supportive services; (2) provides 24-hour residence for eligible persons for an unspecified period; (3) has an overnight capacity limited to 25 or fewer persons; and (4) provides low demand services and referrals for the residents. Not currently funding new projects.

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Housing Status

Category Three—Homeless ONLY under other federal statutes

Definition:

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a); **AND**
- ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance; **AND**
- iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; **AND**
- iv) Can be expected to continue in such status for an extended period of time **because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree of General Education Development (GED), illiteracy, low English proficiency, a**

Residence Prior To Project Entry

Emergency shelter, including hotel or motel paid for with emergency shelter voucher

- ◇ Foster care home or foster care group home
- ◇ Hospital or other residential non-psychiatric medical facility

Hotel or motel paid for without emergency shelter voucher

- ◇ Jail, prison or juvenile detention facility

Long-term care facility or nursing home

Owned by client, no ongoing housing subsidy

Owned by client, with ongoing housing subsidy

Permanent housing for formerly homeless persons (such as: CoC project; HUD legacy programs; or HOPWA PH)

Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)

- ◇ Psychiatric hospital or other psychiatric facility

Rental by client, no ongoing housing subsidy

Rental by client, with VASH subsidy

Rental by client, with GPD TIP subsidy

Rental by client, with other ongoing housing subsidy

Residential project or halfway house with no homeless criteria

Safe Haven (Special HUD Funded Program—See Below)

- ◇ Staying or living in a family member's room, apartment or house

- ◇ Staying or living in a friend's room, apartment or house

- ◇ Substance abuse treatment facility or detox center

Transitional housing for homeless persons (including homeless youth)

Other

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Should never be included.

Housing Status

Category Four—Fleeing Domestic Violence

Definition:

Category 4 should only be used when the household does NOT meet any other category but is homeless solely because they are fleeing domestic violence.

Category 4 includes any individual or family who:

- i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; **AND**
- ii) Has no other residence; **AND**
- iii) Lacks the resources or support networks, e.g., family, friends, faith based or other social networks, to obtain other permanent housing.

Residence Prior To Project Entry

Emergency shelter, including hotel or motel paid for with emergency shelter voucher

- ◇ Foster care home or foster care group home
- ◇ Hospital or other residential non-psychiatric medical facility
- ◇ Hotel or motel paid for without emergency shelter voucher
- ◇ Jail, prison or juvenile detention facility
- ◇ Long-term care facility or nursing home
- ◇ Owned by client, no ongoing housing subsidy
- ◇ Owned by client, with ongoing housing subsidy
- ◇ Permanent housing for formerly homeless persons (such as: CoC project; HUD legacy programs; or HOPWA PH)

Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)

- ◇ Psychiatric hospital or other psychiatric facility
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- ◇ Rental by client, with other ongoing housing subsidy
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Safe Haven (Special HUD Funded Program—See Below)

- ◇ Staying or living in a family member's room, apartment or house
- ◇ Staying or living in a friend's room, apartment or house
- ◇ Substance abuse treatment facility or detox center

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Safe Haven: a project that offers supportive housing that (1) serves hard to reach homeless persons with severe mental illness who came from the streets and have been unwilling or unable to participate in supportive services; (2) provides 24-hour residence for eligible persons for an unspecified period; (3) has an overnight capacity limited to 25 or fewer persons; and (4) provides low demand services and referrals for the residents. Not currently funding new projects.

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Should never be included.

Housing Status

AT RISK

Definition:

At project entry, this category is **only a valid response for clients being served by Homelessness Prevention or Coordinated Assessment** projects.

This category includes:

- (1) An individual or family who:
 - i) Has an annual income below 30 percent of median family income for the area, as determined by HUD; AND
 - ii) Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in Homeless Category 1 above; AND
 - iii) Meets one of the following conditions:
(See Next Page)

Residence Prior To Project Entry

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- ◇ Long-term care facility or nursing home
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- ◇ Owned by client, with ongoing housing subsidy
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This category includes:

- (1) An individual or family who:
 - i) Has an annual income below 30 percent of median family income for the area, as determined by HUD; AND
 - ii) Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in Homeless Category 1 above; AND
 - iii) Meets one of the following conditions:
 - a. Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
 - b. Is living in the home of another because of economic hardship;
 - c. Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
 - d. Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
 - e. Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
 - f. Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
 - g. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan (for ESG projects) or the jurisdiction's approved consolidated plan (for non-ESG projects); OR
- (2) An individual or family who:
 - i) A child or youth who does not qualify as "homeless" under the categories described above, but qualifies as "homeless" under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330 (h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); OR
- (3) A child or youth who does not qualify as "homeless" under the categories described above, but:
 - qualifies as "homeless" under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living them. .